



**CENTURY BOND BHD**  
**(199101018358)**

**SUSTAINABILITY  
POLICY  
VERSION 2/2021**

TO BE APPROVED BY THE BOARD ON

15 NOVEMBER 2021

**TABLE  
OF CONTENTS**

<b><u>CONTENTS</u></b>	<b><u>PAGE</u></b>
1. Introduction	3
2. Objectives of the Policy	4
3. Statement of Policy	4
4. Authority Limit	5
5. Guiding Principles	5
6. Administration of the Policy	5
7. Implementation of the Policy	5
8. Exception	5
9. Appendix 1: Definition	6

## 1. INTRODUCTION

The purpose of the Sustainability Policy (“the Policy”) is to establish the objectives and guidelines for Century Bond Bhd (“CBB” or “the Company”) with regards to managing Sustainability matters.

### 1.1 Scope

1.1.1 The Sustainability Policy shall apply to:

- CBB; and
- All Directors and employees of CBB.

1.1.2 This Policy serves to facilitate CBB’s commitment to conduct its business responsibly through the integration of Economic, Environmental, Social and **Governance (“EESG”)** considerations. CBB shall take all possible steps:

- To ensure that CBB’s activities create long term value for all its stakeholders via sustainable development practices; and
- To execute CBB’s strategy in a manner that addresses the EESG risks and opportunities in achieving business and operational excellence.

### 1.2 Responsibility

It is the responsibility of the Head of Company (“HOC”)/Chief Executive Officer (“CEO”) to monitor the adequacy of the Policy and proposed any needed changes in the Policy to its Board of Directors (“BOD”).

### 1.3 Approving Authority

The BOD of CBB is the approving authority of this Policy document.

### 1.4 Date of Implementation

The Policy will be implemented immediately after the approval by the BOD is obtained.

### 1.5 Review Frequency

The Policy will be reviewed once every three (3) years, at the minimum, to ensure that it remains consistent with the overall objectives of the Company and with current changes & update on relevant rules & legislation.

### 1.6 Reference

**This Policy makes reference to, and shall be read together with the Delegation of Authority and Limit of Authority Policy, Anti-Bribery and Corruption Policy, Quality, Safety, Health & Environmental Policy, and any other relevant internal policies and procedures documents adopted by CBB.**

### 1.7 Definition

The key terms and acronyms that appeared in this document shall be defined as Appendix 1.

## 2. OBJECTIVES OF THE POLICY

CBB shall contribute to the development of a sustainable future. This requires continuous effort of how well it arrives at its business achievement whilst aiming toward the creation of sustainable economic system, green environment and prosperous society.

2.1. The objectives of the Policy include:

- 2.1.1. Aiming to be a responsible corporate citizen.
- 2.1.2. Upholding the highest standards of governance and ethics.
- 2.1.3. Promoting sustainable business and practices.
- 2.1.4. Limiting negative impact of our business to the environment.
- 2.1.5. Building and maintaining strong relationship with stakeholders.

## 3. STATEMENT OF POLICY

In upholding our commitment to sustainability, CBB shall strive to:

- 3.1 Develop and implement impactful EESG action plan and initiatives, as well as commit to measuring and monitoring the said initiatives.
- 3.2 Adhere to approved business plans and strategic directions, as well as to all applicable laws, regulations, and standards.
- 3.3 Address environmental challenges and opportunities in our business activities.
- 3.4 Strengthen social well-being and community relationships.
- 3.5 Provide conducive working environment and operate in a healthy, safe, and efficient manner.
- 3.6 Maintain effective engagement with all stakeholders.
- 3.7 Implement effectual governance structure and practice for sustainable development.

#### 4. AUTHORITY LIMIT

The financial arrangement of sustainability initiatives shall make reference to the Limit of Authority in CBB.

#### 5. GUIDING PRINCIPLES

In formulating the Policy, CBB has taken into account the best practice for sustainability guidelines as stated in Kumpulan Perangsang Selangor (“KPS”) Sustainability Policy.

#### 6. ADMINISTRATION OF THE POLICY

- 6.1 The Policy is approved and adopted by CBB’s BOD including any amendments thereto.
- 6.2 The BOD is the owner of the Policy and is responsible to ensure that the Policy is adhered to, reviewed and updated to be kept relevant.
- 6.3 CBB’s HOC/CEO, or a person appointed by the HOC/CEO (“**Authorised Representative**”) shall be the custodian of the Policy and shall ensure that the Policy is implemented, disseminated and made accessible to all Directors and employees within the Company.
- 6.4 The HOC/CEO and/or the **Authorised Representative** is also responsible for the implementation of sustainability practices, initiatives and any external communication of relevant details of this Policy to all other stakeholders such as customers, regulators, shareholders.

#### 7. IMPLEMENTATION OF THE POLICY

- 7.1 The BOD shall address the sustainability development and initiatives as part of the CBB’s business goals to improve the quality of sustainability-related practices.
- 7.2 The implementation of this Policy will be monitored and reported via Sustainability Report which will be presented by the HOC/CEO or the **Authorised Representative** to CBB’s BOD at least twice yearly.

#### 8. EXCEPTIONS

Any exception to the Policy shall require approval of the BOD unless it is deemed as operational in nature.

## 9. APPENDIX 1: DEFINITION

Terms	Definition
Policy	<ul style="list-style-type: none"> <li>• A principle of action adopted and has been agreed officially by the management of KPS detailing the general requirements of the stated frameworks.</li> <li>• It will be translated into systems, resources or process to operate the business via supporting documents including guidelines and standard operation procedures.</li> </ul>
Guideline	<ul style="list-style-type: none"> <li>• An indication or outline of policy to determine a course of action.</li> <li>• It outlines the details and practical aspects of a policy to facilitate structured execution or implementation of process.</li> <li>• Guideline provides a set of parameters to guide users to effectively implement the policies that had been agreed and approved.</li> </ul>
Procedure	<ul style="list-style-type: none"> <li>• It details steps required to perform an activity within a process to help individual in KPS carry out routine operations in step-by-step instruction.</li> <li>• It aims to achieve efficiency, quality output and uniformity of performance, while reducing miscommunication and failure to comply to industry regulations.</li> </ul>

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